

1 Data

Data security

VeiligWerk | SafetyFirst has put in place commercially reasonable physical, electronic, and organizational procedures to safeguard and secure the information (Data) we collect, receive and/or process through or/and with VeiligWerk | SafetyFirst's services. More explicitly, but not limited by:

- 1. All the connections and applications (including login pages) on our end are TLS encrypted.
- 2. VeiligWerk | SafetyFirst's account passwords are encrypted and API access tokens are hashed. The stored data can only be accessed by using hashed access tokens.
- Our, and thus your Data, is stored on servers of Hetzner (and thus subject to Hetzner's security measures). Hetzner is certified with ISO27001 ISO27018. The physical location of the servers is in Nuremberg, Germany.
- 4. VeiligWerk | SafetyFirst's databases are only accessible from authorized IP addresses. All data at rest is encrypted using the 256-bit Advanced Encryption Standard (AES-256).
- Data stored in VeiligWerk | SafetyFirst databases are separated per client with a unique CompanyID. An access token has only access to data from a specific CompanyID and thus can never access any other data.
- 6. We run regular, automated, back-ups of our system and databases (both full and incremental back-ups).
- 7. We use separate environments in our infrastructure. There is a separation between development, testing, acceptance and production.
- 8. We run daily automated scripts on our API & database for security checks and do a monthly security analysis to ensure our security is up to date.
- 9. Our API and databases run on a flexible hosting environment with a fail-over cluster with constant health checks.
- 10. All our technical infrastructure component are hosted within a virtual private cloud. Therefore data in our platform is only available through an API connection.



11. We educate our (technical) personnel on how to treat personal data on a continuing basis, but at least in monthly, recurring, sessions.

## 2 License to Data

As a Customer, as long as you make use of the VeiligWerk | SafetyFirst service, you grant VeiligWerk | SafetyFirst a royalty-free, paid-up, non-exclusive, irrevocable and worldwide license to access, log, retain and use all (Consumer) Data pertaining to your account, as well as all other data and content you provide to us, in order for us to of you a full functioning service, as well as carry out Customer related tasks, ie; starting and facilitating workflows for reports and inspections (and similar concepts) and compile statistics, metrics, insights, and general trend-data about the VeiligWerk | SafetyFirst's service for your insight. While doing this, VeiligWerk | SafetyFirst will always adhere to the agreements made between you and VeiligWerk | SafetyFirst about the handling of (Consumer) Data.

For clarity, as between you and VeiligWerk | SafetyFirst, all (Consumer) Data shall be solely and exclusively owned by you. As used herein, Consumer Data means any data pertaining to Consumers' engagement with our service (such as, without limitation, generation of reports or inspections and interaction with safety information such as toolboxes).

## 3 Privacy

You must not, and we shall never allow, (and shall not allow any third party to) use the VeiligWerk | SafetyFirst's service to track, collect or upload any data that personally identifies an individual (such as, but not limited to, a name, email address, or billing information) in violation of any applicable law or regulation. You must have, and at all times comply with, an appropriate privacy policy that conforms to the laws of your country/jurisdiction.

 As you use our Services, you (or we for you) may import (manually or automatically) into our system, personal information you have collected from your users/customers or other individuals. We have no direct relationship with these users/customers or any person other than you, and for that reason, you are responsible for making sure you have the appropriate permission for us to collect and process information about those individuals.



## 4 Feedback

The VeiligWerk | SafetyFirst's service may include tools giving you the opportunity to provide us with feedback data (such as but not limited to, comments, suggestions, and questions) about the VeiligWerk | SafetyFirst's service ("Feedback"). You agree that all rights, title, and interest in and to all Feedback (even if provided to us other than through the VeiligWerk | SafetyFirst's service tools) are and shall remain the sole and exclusive property of VeiligWerk | SafetyFirst.

## **5** Compliance with Laws

You agree to comply with all applicable international, national, state, regional and local laws and regulations in accessing and/or using the VeiligWerk | SafetyFirst's service (or any part thereof) and in performing your obligations and exercising your rights under these Terms, including without limitation laws relating to privacy, data protection, and exports (such as the GDPR).

If you have any questions about these terms or other terms of our service. Please contact lennard@veiligwerk.net